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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

December 6, 2012

MEMORANDUM

TO: Local and Intermediate School District Superintendents and
Public School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Quarterly ARRA Section 1512 Report due January 5, 2013

The next American Recovery and Reinvestment Act (ARRA) Section 1512 quarterly report is **due January 5, 2013**. The Section 1512 reporting must be completed quarterly in the Michigan Electronic Grants System (MEGS) for all active ARRA grants. The Section 1512 Report is required if a recipient had an active status as of October 1, 2012, for any of the following grants:

- ARRA Title I School Improvement
- ARRA School Improvement
- ARRA Education Technology - Title II, Part D

The Section 1512 Report (which shows up as a FY 2009/2010 application) will be available in MEGS on December 6, 2012. The reporting period for this quarter's report is October 1, 2012, through December 31, 2012. **The application status has been set to "Report Due" for those required to complete the report.** Complete the report by initiating an amendment to your existing ARRA Section 1512 report. If the report shows a status of "Report Accepted," a recipient is not required to report.

All ARRA and Education Jobs (Ed Jobs) funds, with the exception of the ARRA School Improvement Grant which ends on September 30, 2013, were to be obligated by September 30, 2012. Therefore, all job numbers reported should be final. However, according to federal guidance from August 26, 2010, there may be circumstances in which a job cannot be reported in the quarter in which it is worked. In this situation, the job should be reported in the quarter in which ARRA or Ed Jobs funds were expended to pay for the job. If a recipient has been reporting jobs in this manner and has a status of "Report Accepted" for the report, please contact Eric Lipinski at 517-373-8451 to reopen the report.

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All ARRA funds (excluding the ARRA School Improvement Grant) should have been drawn down in the Cash Management System by November 29, 2012. Between October 1, 2012, and November 29, 2012, it is possible that a final payment may have been issued to a vendor for work that was previously obligated. If this is the case, you may enter or update that vendor payment in the Vendors section of the report.

Instructional documents and clarifying guidance for the Section 1512 reporting requirements are available on our website (<http://michigan.gov/mde-grants>) or within the MEGS Section 1512 application.

It is strongly recommended that you review these documents prior to completing this quarterly report.

In keeping with the increased transparency and accountability requirements of the ARRA, reports submitted pursuant to Section 1512 of the Recovery Act will be made available on the federal recovery.gov website (www.recovery.gov).

Questions regarding the content of this memo may be directed to the Grants Coordination and School Support Unit at (517) 373-8451.

cc: Michigan Education Alliance